

Our Reference: BCA/EMEG/GEN/2020/039

Electrical & Mechanical Engineering
Group

24 August 2020

Dear Sir/Mdm

ADVISORY TO LIFT OWNERS ON SAFE MANAGEMENT MEASURES IN LIFTS AND LIFT LOBBIES

1. We refer to the press release by the Ministry of Health (MOH) dated 21 August 2020 (<https://www.moh.gov.sg/news-highlights/details/updates-on-border-and-community-measures>) regarding the exemption of lifts from the 1-metre safe distancing requirement.
2. As more activities resume, lift lobbies have become increasingly crowded. To reduce the risk of overcrowding in lift lobbies, the government will not apply the 1-metre safe distancing requirement in lifts. Notwithstanding, lift users should continue to observe safe distancing in lift lobbies.
3. In lieu of the 1m safe distancing requirement in lifts, lift owners should implement the following safe management measures:
 - (a) Put up signage in prominent places to remind lift users of safe management measures when using lifts, including:
 - i. Avoid crowding at lift lobbies and in lifts, and any physical contact when standing in the lifts or lift lobbies.
 - ii. Avoid taking lifts for short distance travels between adjacent floors.
 - iii. Refrain from talking in lifts.
 - iv. Refrain from touching lift surfaces unnecessarily and observe good hand hygiene at all times; and
 - v. Wear a face mask.
 - (b) Continue to carry out regular lift inspection and maintenance, in particular, ensure sufficient ventilation in lifts. If the lift ventilation fan is not functioning properly, lift owners should take steps to stop the operation of the lift until there is proper ventilation within the lift.

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- (c) If the lift operation can be controlled to bypass floors, enable such a function to bypass floors as soon as the lift is full, so that the duration of lift travel is as short as possible.
- (d) Clean and disinfect lifts and lift lobbies frequently, especially for high touch areas, according to NEA guidelines (<https://www.nea.gov.sg/our-services/public-cleanliness/environmental-cleaning-guidelines/cleaning-and-disinfection/advisories>).
- (e) Provide hand sanitisers at lift lobbies and/or in lifts.

4. The COVID-19 pandemic is a challenging period for Singapore, and we have a shared responsibility in ensuring COVID-19 is kept under control. We seek your co-operation to make our lifts and lift lobbies safe for users, and we urge everyone to be vigilant in our fight against COVID-19.

5. For further information, you may contact us via our online feedback form: <https://www.bca.gov.sg/feedbackform/>

Yours faithfully



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