

**NOTIFICATION OF APPOINTMENT / AUTHORIZATION OF
MECHANICAL ENGINEER**

[Section 22FB/22FE of the Building Control Act (Cap.29)] (the "Act")

Commissioner of Building Control
Building & Construction Authority
5 Maxwell Road #02-00
Tower Block, MND Complex
Singapore 069110
Website: <http://www.bca.gov.sg/>

INSTRUCTIONS:

- (1) This notification shall be used for electronic and manual submissions of the application made to the Commissioner of Building Control.
- (2) For electronic submissions, the Mechanical Engineer shall scan and attach a copy of this notification to the application. He shall keep this notification as a proof of his appointment / authorization by the Applicant / Owner.
- (3) / * Tick / Delete accordingly.
- (4) Please fill this form in BLACK INK, for clarity during scanning.

SECTION A - PARTICULARS OF APPLICATION

Project Reference Number :

Building Name :

Building Address :

SECTION B - Declaration of Appointment by Owner (To be completed by the owner / management corporation)

As required under the Building Control Act, *I / we hereby appoint the following person(s) :

Er _____ [PEB Reg. No. _____]
as the Mechanical Engineer for assessment of *design score / as-built score under Section 22FB(1)(a) / Section 22FE(5)(a) of the said Act.

* I / We also hereby authorize the *Mechanical Engineer to submit, on *my / our behalf, any submission, application, notification or document related to the said works / building bearing the above-stated Project Reference Number that is required from the owner under the Building Control Act and the Building Control (Environmental Sustainability Measures for Existing Buildings) Regulations 2013 without *my / our digital signature, whenever *my / our endorsement is required. This authorization shall continue to be in force until *I / we revoke it in writing and you have received notice of such revocation.

Address of owner / management corporation

Name & Signature of owner / management corporation (In the case of a Company include the designation of the authorized Signatory)

Tel No.:

NRIC /Passport No. :

Date:

SECTION C - Confirmation of Appointment by Mechanical Engineer (To be completed by Mechanical Engineer)

I, Er. _____, hereby :

confirm that I have been appointed by the above * owner / management corporation for (1) the submission of the design score for the building undergoing major energy-use change under Section 22FB of the said Act and (2) for the purposes provided in Section B above; and/or

confirm that I have been appointed by the above * owner / management corporation for (1) the completion of major energy-use change and submission of as-built score of the above building under Section 22FE of the said Act and (2) for the purposes provided in Section B above.

Particulars of Mechanical Engineer:

Name & Address of Professional Firm

Name & Signature of Mechanical Engineer

Date:

Tel No.:

Date: