E-mail Application to: Giselle\_SEOW@bca.gov.sg, Yvonne\_SEE@bca.gov.sg

E-mail Subject Title: GM GFA <project ref. no.> GM GFA Release of Security Deposit Application for <project name>

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I, <full name> of <company>, would like to submit the GM GFA Release of Security Deposit application for <project name> on behalf of <developer/building owner who is the GM GFA applicant>. The details for the GM GFA project is summarised in the table below.

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| --- | --- |
| Project Ref. No.  | <please input> |
| Project Name | <please input> |
| Project Description/ Development Address | <please input; to include TS/MK No. and Lot No.> |
| Developer/Building Owner  | <please input> |
| Type of Development | <please tick **☑** one>🞏 Office 🞏 Retail 🞏 Commercial 🞏Residential (non-landed) 🞏 Mixed use development (Office & Retail)🞏 Hotel 🞏 Industrial 🞏 Institutional 🞏 Healthcare 🞏 Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify) |
| Security Deposit Details | Amount ($) | <please input> |
| Reference No. | <please input> |
| Expiry Date (DD MMM YYYY) | <please input> |
| Achieved GM rating for the development | <please tick **☑** one>🞏 GoldPLUS 🞏Platinum  |
| GFA Details  | Total GFA including Bonus GFA (m2) | <please input> |
| Bonus GFA (m2) |  |
| TOP Date (DD MMM YYYY) | <please input> |

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| --- |
| Developer/Owner Details |
| Mailing Address | <please input> |
| First Name | <please input> | Last Name | <please input> |
| Designation | <please input> | E-mail | <please input> |
| Architecture Firm Details |
| Company Name | <please input> |
| Mailing Address | <please input> |
| First Name | <please input> | Last Name | <please input> |
| Designation | <please input> | E-mail | <please input> |
| M&E Professional Engineers Details |
| Company Name | <please input> |
| Mailing Address | <please input> |
| First Name | <please input> | Last Name | <please input> |
| Designation | <please input> | E-mail | <please input> |
| Sustainability Consultant Details |
| Company Name | <please input> |
| Mailing Address | <please input> |
| First Name | <please input> | Last Name | <please input> |
| Designation | <please input> | E-mail | <please input> |

|  |  |  |
| --- | --- | --- |
| Attachment(s) | 1. **☑** Proof of Authorization from Developer/Building Owner
 | <please use the below e-mail template to seek authorization from the developer/building owner to submit this application><please attach the developer/building owner’s e-mail authorization here> |
| 1. **☑** Developer/Building Owner ACRA Document
 | <please attach in PDF format>  |
| 1. **☑** Green Mark Letter of Clearance
 | <please attach in PDF format>  |
| 1. **☑** Copy of Security Deposit
 | <please attach in PDF format>  |
| 1. **☑** Copy of Letter of Offer and Acceptance
 | <please attach in PDF format>  |
| 1. 🞏Summary on Electricity Consumption and Savings
 | <for residential developments only; please complete the summary on electricity consumption and savings below> <please attach in PDF format>  |

We, <company>, declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distorted any facts. We understand that if we obtained the incentive by false, misleading statements, Building and Construction Authority may, at its discretion, withdraw the incentive and recover immediately from any amount of the incentive that may have been disbursed.

Thank you.