**BCA-HPB GREEN MARK FOR HEALTHIER WORKPLACES (GM HW: 2018)**

**APPLICATION FORM FOR SIMPLIFIED UPGRADE**

This application form is to be submitted, together with the Project Information sheet duly completed and all required documents listed in the checklist to:

**Director, Green Building Policy Department**

**Building and Construction Authority**

**52 Jurong Gateway Road, #11-01 Singapore 608550**

We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of firm)*

would like to apply to the Building and Construction Authority for the Simplified Upgrade for the following project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of project)*

at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(full address as per previous Green Mark for Office Interior certification)*

We understand that this is only open to companies that meet the eligibility requirements as stated under the Simplified Upgrade to the new BCA-HPB Green Mark for Healthier Workplaces scheme. We further understand and accept that BCA has the right to reject any application without assigning any reason thereto.

|  |  |
| --- | --- |
| **Declaration**:  By signing this form, I declare that my company satisfies all the eligibility conditions for the Simplified Upgrade. I am aware of and agree to comply with the terms and conditions associated with the Simplified Upgrade. I also declare that the information provided by me in this nomination is true. | |
| Name & Designation of Applicant | **Date** |
| Signature of Applicant | **Company Stamp** |

* + - 1. **Project Information**

|  |  |
| --- | --- |
| Green Mark reference no. |  |
| Name of company |  |
| Project address  *(Please indicate the full address depicting the full scope of the GM OI certification)* |  |
| Current Green Mark for Office Interior (GM OI) standards# | GM OI (Version 1.1) / GM OI (Version 1.0) |
| Current GM rating# | Platinum **/** GoldPLUS / Gold / Certified |
| Date of GM Letter of Award |  |
| Date of expiry of GM certificate |  |

*# Please delete where applicable*

* + - 1. Project Particulars

|  |  |
| --- | --- |
| Nett Lettable Area (NLA)/ Total leased area of the office certified under GM OI (m2) | (m2) |
| Any change to the NLA/ Total leased area of the office (m2)?  If yes, please elaborate. | Yes/ No   |  |  | | --- | --- | | Area of change (m2) | % of change | |  |  |   Brief description of change: |
| Any substantial renovation works?  If yes, please elaborate. | Yes/ No   |  |  | | --- | --- | | Area of change (m2) | % of change | |  |  |   Brief description of change: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Any substantial energy efficiency improvement works?  If yes, please elaborate. | Yes/ No   |  |  | | --- | --- | | Area of change (m2) | % of change | |  |  |   Brief description of change: |

*# Please delete where applicable*

* + - 1. **Contact details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Key Contact**  **Persons** | **Name** | **Company** | **Designation** | **Tel** | **Email** |
| Applicant |  |  |  |  |  |
| Contact Person |  |  |  |  |  |

* + - 1. **Checklist of Documents to be Submitted**

|  |  |
| --- | --- |
|  | 1. Application form, duly completed and signed |
|  | 1. Documentary evidence to show that the health-related pre-requisites are satisfactorily met |