**BCA-HPB GREEN MARK FOR HEALTHIER WORKPLACES (GM HW: 2018)**

**APPLICATION FORM FOR SIMPLIFIED UPGRADE**

This application form is to be submitted, together with the Project Information sheet duly completed and all required documents listed in the checklist to:

**Director, Green Building Policy Department**

**Building and Construction Authority**

**52 Jurong Gateway Road, #11-01 Singapore 608550**

We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of firm)*

would like to apply to the Building and Construction Authority for the Simplified Upgrade for the following project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of project)*

at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(full address as per previous Green Mark for Office Interior certification)*

We understand that this is only open to companies that meet the eligibility requirements as stated under the Simplified Upgrade to the new BCA-HPB Green Mark for Healthier Workplaces scheme. We further understand and accept that BCA has the right to reject any application without assigning any reason thereto.

|  |
| --- |
| **Declaration**: By signing this form, I declare that my company satisfies all the eligibility conditions for the Simplified Upgrade. I am aware of and agree to comply with the terms and conditions associated with the Simplified Upgrade. I also declare that the information provided by me in this nomination is true.  |
| Name & Designation of Applicant | **Date** |
| Signature of Applicant | **Company Stamp** |

* + - 1. **Project Information**

|  |  |
| --- | --- |
| Green Mark reference no. |  |
| Name of company |  |
| Project address*(Please indicate the full address depicting the full scope of the GM OI certification)* |  |
| Current Green Mark for Office Interior (GM OI) standards# | GM OI (Version 1.1) / GM OI (Version 1.0) |
| Current GM rating# | Platinum **/** GoldPLUS / Gold / Certified |
| Date of GM Letter of Award |  |
| Date of expiry of GM certificate |  |

*# Please delete where applicable*

* + - 1. Project Particulars

|  |  |
| --- | --- |
| Nett Lettable Area (NLA)/ Total leased area of the office certified under GM OI (m2)  | (m2) |
| Any change to the NLA/ Total leased area of the office (m2)?If yes, please elaborate.  | Yes/ No

|  |  |
| --- | --- |
| Area of change (m2) | % of change |
|  |  |

Brief description of change: |
| Any substantial renovation works?If yes, please elaborate. | Yes/ No

|  |  |
| --- | --- |
| Area of change (m2) | % of change |
|  |  |

Brief description of change: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Any substantial energy efficiency improvement works?If yes, please elaborate. | Yes/ No

|  |  |
| --- | --- |
| Area of change (m2) | % of change |
|  |  |

Brief description of change: |

*# Please delete where applicable*

* + - 1. **Contact details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Key Contact****Persons** | **Name** | **Company** | **Designation** | **Tel** | **Email** |
| Applicant |  |  |  |  |  |
| Contact Person  |  |  |  |  |  |

* + - 1. **Checklist of Documents to be Submitted**

|  |  |
| --- | --- |
|  | 1. Application form, duly completed and signed
 |
|  | 1. Documentary evidence to show that the health-related pre-requisites are satisfactorily met
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