5 May 2021

To: All Contractors and Developers

Circular on Time-limited Flexibility to Recruit Workers from People’s Republic of China (PRC) Without Enrolling in Overseas Testing Centres (OTCs) for Skills Certification

1. This circular informs all contractors and developers on the temporary scheme to recruit People’s Republic of China (PRC) workers without enrolling in Overseas Testing Centres (OTCs).

Temporary Scheme to Recruit PRC workers without Enrolling in OTCs

2. The Building and Construction Authority (BCA) has issued a press release on 26 April 2021, detailing the additional measures to support the industry during the COVID-19 situation.

3. From 7 May 2021 to 06 Nov 2021, the BCA and Ministry of Manpower (MOM) will introduce a temporary scheme for six months to allow new PRC Work Permit Holders (WPHs) to obtain their skills certification in Singapore. As some OTCs in PRC have not resumed operations, prospective workers have not been able to obtain their skills certification to qualify as basic-skilled construction workers in Singapore.

4. Upon implementation of this temporary scheme, employers will be permitted to bring in PRC WPHs without skills certification, but they must comply with the other prevailing entry approval and work pass requirements such as the completion of required safety courses, Settling-in Programme and medical clearance within 2 weeks of arrival. Please refer to the MOM’s website for more information on:

- Entry Approval Requirements
  https://www.mom.gov.sg/covid-19/actions-for-companies-to-bring-pass-holders-into-singapore

- Work Pass Requirements
  https://www.mom.gov.sg/covid-19/adjustments-to-work-pass-services

5. The BCA and MOM strongly encourage employers to send their workers for skills certification early. New PRC WPHs hired using Prior Approval (PA) issued by MOM will be placed on a one-year work pass and the levy rate of $700/month. While the new PRC WPHs have until their pass expiry to obtain their skills certification, the workers’ levy rates will be adjusted to $950/month if they fail to obtain their skills certification within 3 months of their pass issuance date. Upon obtaining their skills certification, workers will be placed on the prevailing levy tier of either $300/month (higher-skilled) or $700/month (basic-skilled).

6. Please take note that it is the employers’ responsibility to ensure that the workers obtain the skills certification before the expiry of their work pass. The authorities take a serious view and will not
hesitate to take enforcement actions against employers who fail to send their workers for skills certification.

Application Process

7. From 7 May 2021, selected Approved Training and Testing Centres (ATTCs) will be accepting applications from employers to bring in new PRC workers without enrolling them with the OTCs for skills assessment at source. Upon registration, the ATTCs will, within 3 working days, inform Employer that they may prepare for the workers for departure to Singapore. Thereafter, the ATTCs that they have applied with, will inform employers when to submit work permit application (via the Work Permit Online, WPOL) and to apply for entry approval with MOM.

8. Please refer to Annex A for the list of ATTCs accepting employers’ application for the temporary scheme and Annex B on the application process. For the latest information, please refer to the following website:

https://www1.bca.gov.sg/buildsg/manpower/bca-approved-training-and-testing-centres

Reminder to Remain Vigilant

9. BCA and MOM would like to remind all employers to remain extra vigilant during this period and take the following steps:

1) Adhere to Safe Management Measures  
2) Ensure employees go for Rostered Routine Testing (RRT)  
3) Ensure that employees who are feeling unwell see the doctor immediately  
4) Encourage employees to take up vaccination when offered

10. For details of the application process, cost of training and cost of skills certification, please contact the ATTCs listed in Annex A. For other clarifications, please contact BCA at www.bca.gov.sg/feedbackform/. Please visit BCA’s COVID-19 webpage (www1.bca.gov.sg/COVID-19) and subscribe to BCA’s Telegram channel (https://t.me/BCASingapore) for latest updates.

Building and Construction Authority  
Ministry of Manpower
Annex A: List of ATTCs accepting application for the temporary scheme

From 7 May 2021, employers can approach the following 5 ATTCs to submit their applications for the temporary scheme. Please refer to the following website for the latest list of ATTCs: [https://www1.bca.gov.sg/buildsg/manpower/bca-approved-training-and-testing-centres](https://www1.bca.gov.sg/buildsg/manpower/bca-approved-training-and-testing-centres)

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<tr>
<th>S/N</th>
<th>Company</th>
<th>Contact</th>
<th>SEC(K) / Validation Offered</th>
<th>Address</th>
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<tbody>
<tr>
<td>1</td>
<td>Fonda Global Engineering Pte Ltd</td>
<td>General Enquiries/ Enrolment</td>
<td>Aluminium Formwork (Enhanced)</td>
<td>45 Sungei Kadut Loop, Singapore 729495</td>
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<td></td>
<td></td>
<td>Vivien/ Maggie/ Jays/ Kelly/ Iris/ Adeline/ Patricia/ Mary/ Ivy</td>
<td>Doors and Windows Installation (Aluminium)</td>
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<td></td>
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<td>Hotline: 6515 5775 Email: <a href="mailto:coretrade@fondaglobal.com">coretrade@fondaglobal.com</a> Website:</td>
<td>Doors and Windows Installation (Timber)</td>
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<td></td>
<td></td>
<td><a href="http://www.fondacoretrade.com.sg">www.fondacoretrade.com.sg</a></td>
<td>Electrical Wiring Installation</td>
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<td>Specific Enquiries CET – Kelly/ Mary/ Ivy/ Adeline WTU Funding – Jays</td>
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<td>Joinery</td>
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<td>Plumbing and Pipefitting</td>
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<td>Steel Reinforcement Work</td>
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<td>Suspended Ceiling Installation (Acoustical)</td>
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<td>Suspended Ceiling Installation (Fibrous Plaster)</td>
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<td>Tiling</td>
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<td>Timber Formwork (Enhanced)</td>
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<td>2</td>
<td>Santarli Construction Pte Ltd</td>
<td>Ms Chloe &amp; Ms Jennie Tel: 6755 6676 <a href="http://www.santarli-attc.com">www.santarli-attc.com</a></td>
<td>Aluminium Formwork (Enhanced)</td>
<td>531 Yishun Industrial Park A, Singapore 768739</td>
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<td>CoreTrade <a href="mailto:coretrade@santarli.com">coretrade@santarli.com</a></td>
<td>Electrical Wiring Installation</td>
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<td>Plumbing and Pipefitting</td>
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| 3 | Singapore Engineering & Construction Pte Ltd (previously known as Singapore Piling & Civil Engineering Pte Ltd) | Ms Alice Tiong 6546 5292 alicetiong@bbr.com.sg  
Ms Jannete Guarina 6235 6492 jannete.guarina@singaporepiling.com.sg | Aluminium Formwork (Enhanced)  
Interior Drywall Installation  
Steel Reinforcement Work  
Suspended Ceiling Installation (Acoustical)  
Suspended Ceiling Installation (Fibrous Plaster) | 50 Changi South Street 1, BBR building, Singapore 486126 |
| 4 | Teambuild Engineering & Construction Pte Ltd                                | Ms Yvonne Heng Tel: 6362 4092; Fax: 6362 4039; HP: 9109 6153 Email: info@teambuildattc.com.sg Website: http://www.teambuildattc.com.sg/contact-us/ | Structural Steel Fitting  
Doors and Windows Installation (Timber) | 32 Sungei Kadut Way, #01-01 Teambuild Industrial Building, Singapore 728787 |
| 5 | Tiong Aik Construction Pte Ltd                                               | Senior Manager Mr Lee Szer Chin szerchin@tiongaik.com.sg; Tel: 9873 8065  
Administration Ms Yap Khim Miew kimmiew@tiongaik.com.sg; Tel: 8407 8556 Office Line 1: 6269 5542 / Line 2: 6269 9875 / Line 3: 6269 9575 / Line 4: 6269 9802 | Ducting Installation for Air-Con & Ventilation (Duckwork)  
Plastering  
Plumbing and Pipefitting  
Thermal Insulation (Pipework)  
Tiling | 83 Sungei Kadut Drive, Singapore 729566 |
### Annex B: Application process and workflow to bring workers into Singapore

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<thead>
<tr>
<th>Step</th>
<th>Item</th>
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| **1** | Registration with ATTCs  
Employers are to approach the ATTCs (listed in Annex A) on how to submit the following details and documents. No administration fees will be charged for registration. |
| a) **Key information to be submitted for each worker**  
1. Employer’s Company Name  
2. Company’s UEN No.  
3. PA Reference No.  
4. MYE No.  
5. Date of Application with ATTC  
6. Name of worker-to-be *(pls translate the name of worker-to-be using “Han Yu Pin Yin”. If there are 3 characters in name, 2\textsuperscript{nd} and 3\textsuperscript{rd} characters should be merged)*  
7. IC No.  
8. Passport No. (if available)  
9. Date of Birth  
10. Nationality  
11. Province  
12. Educational/ Vocational Level  
13. Years of experience in Construction in PRC  
14. Test level to take SEC(K)  
15. Trade to take in SEC(K)  
16. Last drawn salary in PRC (in SGD)  
17. Occupation in PRC |
| b) **Documents to be submitted to ATTCs for verification:**  
1. Copy of Worker’s IC  
2. Copy of Worker’s passport (if available)  
3. Copy of PA Quota |
| If the details provided are in order, the ATTC will inform the Employer within 3 working days to prepare the workers for departure into Singapore. |
| **2** | Application of In-Principle Approval and entry approval with MOM  
ATTCs will notify Employers when to apply for In-Principle Approval (IPA) via the Work Permit Online, WPOL and subsequently entry-approval with MOM. This will take about 14-21 days upon the successful registration to ATTCs in Step 1. Employers should not submit the work pass application and entry approval before receiving a confirmation from the ATTC, as it will be rejected. |
| **3** | Arrival of workers in Singapore  
Employers are to apply e-issuance in WPOL. The workers need not attend identity verification at BCA Braddell Campus.  
Employers are also reminded that their workers are required to complete the required safety courses, Settling-in Programme and medical clearance within 2 weeks of arrival. |
Employers are encouraged to update ATTCs once their workers arrive in Singapore and proceed with enrolment for skills certification. Employers are to check with ATTCs on the latest cost of training and skills certification.