Dear Sir / Madam

REMANDER TO INDUSTRY ON MANAGEMENT OF COVID-19 RISK AT WORKSITES

Objective

1. This circular reminds and informs the industry of the following: –

(a) Importance of Safe Management Measures (SMM) at worksites and Rostered Routine Testing (RRT);

(b) [From 17 May 2021] Submission of daily worksite entry records through FormSG at https://go.gov.sg/bca-builder-daily-report;

(c) [From 17 May 2021] Implementation of TraceTogether-only SafeEntry (TT-only SE) at worksites; and

(d) [From 1 June 2021] Discontinuation of COVID-Safe Training for Workers

Current Requirements and Good Practices at Worksites

2. The recent COVID-positive cases are a timely reminder for the industry to remain vigilant in the fight against COVID-19. Under the current COVID-Safe Restart Criteria¹, safe management officers (SMOs) are required to ensure safe distancing measures are implemented and all persons at the sites including delivery personnel to comply with such measures. Industry is reminded to ensure the following conditions are complied with:

¹ Details can be found in http://www1.bca.gov.sg/docs/default-source/bca-restart/covid-safe-restart-criteria.pdf.
i. Temperature and details of all personnel should be taken at the entrance. Only personnel who do not exhibit symptoms of COVID-19 should be allowed into the site.

ii. Check the AccessCode colour of all workers using SafeEntry check-in and only allow AccessCode “Green” workers to enter the worksite.

iii. Work towards housing the foreign workers together by project, minimally by employer (preferably by the project sites they are deployed at) in as few accommodations as possible. This would help to reduce the intermixing and cross infection of workers of different projects across different accommodation.

iv. Workers should be grouped and segregated according to their place of residence, trade and building operation or activity to reduce physical interaction between the workers in the different segregated teams. Workers from different segregated teams must be at least two (2) metres apart to reduce intermixing and cross infection of workers in different segregated teams.

v. Deliveries should be scheduled in a staggered manner and any interaction kept minimal. Delivery personnel, including drivers and (e.g. crane, excavator) operators shall stay within the vehicle/cabin and communicate with workers through digital devices. Meals are to be taken within the vehicle.

3. In addition to complying with the SMM requirements at worksite, employers should also ensure that their workers attend their regular RRT to help in the early detection of COVID-19 cases. More information on RRT requirements for various job roles is available on the BCA website for further clarification (Annex A).

4. We take a serious view of any breach in COVID-19 regulations as it is important in reducing the risk of COVID-19 transmission at worksites. Since last year, BCA has been conducting regular inspections for more than 5,000 worksites and had taken enforcement actions against 150 worksites due to breaches found. One of the common inadequacies in SMMs observed by BCA’s Safety Inspectors include projects allowing AccessCode “Red” workers to work on site. Allowing AccessCode “Red” workers to work on site would potentially expose other workers to risk of COVID transmission.

Submission of Daily Worksite Entry Records through FormSG from 17 May 2021

5. Builders have to maintain records of worksite personnel for contact tracing purposes. In April 2021, we removed the requirement for the industry to submit the records daily. However, in view of the latest COVID-19 situation, we seek the cooperation of builders to submit a simplified daily worksite entry report through FormSG at https://go.gov.sg/bca-builder-daily-report starting from 17 May 2021. This is necessary to complement the existing efforts in contact tracing and to allow us to act swiftly to contain the situation.
Implementation of TraceTogether (TT)-only SafeEntry (SE) from 17 May 2021

6. On 4 May 2021, SNDGO has announced that the nationwide implementation of TT-only SE will be brought forward to 17 May 2021. To align with the national direction, SE check-in at all worksites must be performed using a TT App or TT/BluePass (BP) Token by:

   i. Displaying one’s TT/BP Token so that a site staff can scan the TT/BP Token’s QR code;

   ii. Tapping one’s TT App or TT/BP Token at a mobile device with the SafeEntry Gateway (SEGW) function, by downloading/upgrading the SafeEntry (Business) App to the latest version. The **SEGW Box is meant for public facing businesses and is not required at worksites.** More details on SEGW can be found on SafeEntry website at [https://www.safeentry.gov.sg/tracetogether-only-safeentry](https://www.safeentry.gov.sg/tracetogether-only-safeentry).


Discontinuation of COVID-Safe Training for Workers from 1 June 2021\(^2\)

8. With effect from 1 June 2021, it will not be necessary for employees to attend and pass the mandatory training (COVID-Safe Training for Workers supporting the Built Environment Sector). Those who have applied for the course will be required to complete and pass the course by 10 June 2021. Notwithstanding this, the relevant COVID-safe training contents and knowledge will be covered under the Apply Workplace Safety and Health (AWSH) in Construction Sites Course, previously known as the Construction Safety Orientation Course (CSOC) for all new workers from 1 June 2021.

Working Together and Keeping Safe

9. All site personnel must continue to adopt good hygiene practices and see a doctor immediately if feeling unwell. As advised by MOH, vaccination remains a key enabler to reduce the risks of community transmission and we therefore encourage all to be vaccinated when it is offered to you and your employees.

---

\(^2\) Please note that Safe Management Officers (SMOs) and Safe Distancing Officers (SDOs) are still required to attend the Safe Management Officers course for the construction sector (more information available at [www.bcaa.edu.sg/BESafe](http://www.bcaa.edu.sg/BESafe)).
10. We seek the cooperation of the industry to work together to prevent any resurgence of COVID-19 cases that may bring about a tightening of SMM. Let’s keep our worksites safe together.

Clarification

11. Please disseminate the contents of this circular to your members. If you need any clarification, please submit your enquiry through BCA’s Online Feedback Form at https://www.bca.gov.sg/feedbackform/. Thank you.

Yours faithfully

DARREN LIM
GROUP DIRECTOR
AUDIT AND INSPECTION GROUP
for COMMISSIONER OF BUILDING CONTROL
CIRCULAR DISTRIBUTION LIST

PRESIDENT
INSTITUTION OF ENGINEERS, SINGAPORE (IES)
70, BUKIT TINGGI ROAD
SINGAPORE 289758
ies@iesnet.org.sg

PRESIDENT
ASSOCIATION OF CONSULTING ENGINEERS, SINGAPORE (ACES)
18 SIN MING LANE
#06-01 MIDVIEW CITY
SINGAPORE 573960
secretariat@aces.org.sg

PRESIDENT
SINGAPORE CONTRACTORS ASSOCIATION LIMITED (SCAL)
CONSTRUCTION HOUSE
1 BUKIT MERAH LANE 2
SINGAPORE 159760
enquiry@scal.com.sg

PRESIDENT
SINGAPORE INSTITUTE OF ARCHITECTS (SIA)
79 NEIL ROAD
SINGAPORE 088904
info@sia.org.sg

PRESIDENT
SOCIETY OF PROJECT MANAGERS (SPM)
MACPHERSON ROAD P.O.BOX 1083
SINGAPORE 913412
sprojm@yahoo.com

PRESIDENT
SINGAPORE INSTITUTE OF BUILDING LIMITED (SIBL)
70 PALMER ROAD,
#03-09C PALMER HOUSE
SINGAPORE 079427
josephine@sibl.com.sg

PRESIDENT
REAL ESTATE DEVELOPERS’ ASSOCIATION OF SINGAPORE (REDAS)
190 CLEMENCEAU AVENUE
#07-01 SINGAPORE SHOPPING CENTRE
SINGAPORE 239924
enquiry@redas.com
PRESIDENT
SINGAPORE INSTITUTE OF SURVEYORS & VALUERS (SISV)
110 MIDDLE ROAD #09-00
CHIAT HONG BUILDING
SINGAPORE 188968
sisv.info@sisv.org.sg

PRESIDENT
SINGAPORE STRUCTURAL STEEL SOCIETY (SSSS)
1 LIANG SEAH STREET
#02-11/12 LIANG SEAH PLACE
SINGAPORE 189022
secretariat@ssss.org.sg

PRESIDENT
GEOTECHNICAL SOCIETY OF SINGAPORE (GEOSS)
C/O GLOBEWERKS INTERNATIONAL PTE LTD
22 SIN MING LANE
#03-85 MIDVIEW CITY
SINGAPORE 573969
secretariat@geoss.sg

PRESIDENT
PROFESSIONAL ENGINEERS BOARD, SINGAPORE (PEB)
52 JURONG GATEWAY ROAD, #07-03
SINGAPORE 608550
registrar@peb.gov.sg

PRESIDENT
BOARD OF ARCHITECTS (BOA)
5 MAXWELL ROAD
1ST STOREY TOWER BLOCK
MND COMPLEX
SINGAPORE 069110
boarch@singnet.com.sg

DIRECTOR
PROTECTIVE INFRASTRUCTURE & ESTATE
DEFENCE SCIENCE & TECHNOLOGY AGENCY
1 DEPOT ROAD #03-01J
SINGAPORE 109679
oyewhing@dsta.gov.sg
DIRECTOR OF INFRASTRUCTURE
INFRASTRUCTURE & FACILITY SERVICES DIVISION
MINISTRY OF EDUCATION
285 GHIM MOH ROAD
SINGAPORE 279622
eng_wee_tong@moe.gov.sg

DIRECTOR
BEST SOURCING DEPARTMENT
PUBLIC UTILITIES BOARD
40 SCOTTS ROAD #18-01
ENVIRONMENT BUILDING
SINGAPORE 228231
koh_boon_aik@pub.gov.sg
lim_kim_tee@pub.gov.sg

DEPUTY CHIEF EXECUTIVE
INFRASTRUCTURE & DEVELOPMENT
LAND TRANSPORT AUTHORITY
1 HAMPSHIRE ROAD
BLOCK 8 LEVEL 1
SINGAPORE 219428
chong_kheng_chua@lta.gov.sg

DEPUTY DIRECTOR
PROJECT DEVT & MGT SECT 1 (C&S)
BUILDING QUALITY GROUP
HOUSING & DEVELOPMENT BOARD
HDB HUB
480 LORONG 6 TOA PAYOH
SINGAPORE 310480
low_kiang_heng@hdb.gov.sg

DIRECTOR
TECHNICAL SERVICES DIVISION
JTC CORPORATION
THE JTC SUMMIT
8 JURONG TOWN HALL ROAD
SINGAPORE 609434
koh_chwee@jtc.gov.sg

DIRECTOR
BUILDING
PEOPLE’S ASSOCIATION
9 STADIUM LINK
SINGAPORE 397750
foo_soon_leng@pa.gov.sg
PRESIDENT
THE TUNNELLING AND UNDERGROUND
CONSTRUCTION SOCIETY SINGAPORE (TUCSS)
C/O CMA INTERNATIONAL CONSULTANTS PTE LTD
1 LIANG SEAH STREET
#02-12 LIANG SEAH PLACE
SINGAPORE 189022
info@tucss.org.sg

PRESIDENT
SOCIETY OF ROCK MECHANICS AND ENGINEERING GEOLOGY
1 LIANG SEAH STREET
#02-12 LIANG SEAH PLACE
SINGAPORE 189022
srmeg@cma.sg

DEPUTY CHIEF EXECUTIVE OFFICER
SENTOSA DEVELOPMENT CORPORATION
33 ALLANBROOKE ROAD, SENTOSA
SINGAPORE 099981
agencies_circulars@sentosa.com.sg

HEAD (FIRE SAFETY AND BUILDING CONTROL)
BUILDING AND INFRASTRUCTURE
DEFENCE SCIENCE & TECHNOLOGY AGENCY
1 DEPOT ROAD
DEFENCE TECHNOLOGY TOWER A
SINGAPORE 109679
HAHMENG@DSTA.GOV.SG

MANAGER (ARCHITECTURAL PLANS)
BUILDING AND INFRASTRUCTURE
DEFENCE SCIENCE & TECHNOLOGY AGENCY
1 DEPOT ROAD
DEFENCE TECHNOLOGY TOWER A
SINGAPORE 109679
LHAIKONG@DSTA.GOV.SG

ALL CORENET E-INFO SUBSCRIBERS
Annex A

Table 1: Summary on Swab Test Requirements [Updated on 7 April 2021]

Approval to restart: To meet the COVID-Safe restart criteria (https://cag.gov.sg/covid-safe-restart), the Main Contractors and Supply Work Owners need to include all personnel, construction and non-construction workers who are working existing construction sites^ and supply premises, via https://bca.gov.sg/bca-construction-supply-to-bca for approval.

Swab test: Employers are required to make appointments for their workers' Rostered Routine Test (RRT) to resume work. When submitting details of personnel who are working existing construction sites^ and supply premises to BCA for approval, employers can at the same time make appointments for those personnel to attend RRT through the online Swab Registration System (SRS) at https://swab.bca.gov.sg/app/olp.php. Workers who missed their RRT will have their AccessCode status turned red and cannot be deployed to work.

<table>
<thead>
<tr>
<th>Workforce</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(A) Singapore Citizens/Permanent Residents/Employment Pass Holders</strong></td>
<td>RRT is required&lt;br&gt;For sites where construction work has not resumed, workers involved in site maintenance, site safety, vector control, instrumentation &amp; monitoring (IM), inspections, etc. Refer to “Clarify on RRT Requirements” table for more details</td>
</tr>
<tr>
<td><strong>(B) 6 Pass, Work Permit holders residing in dormitories (e.g., HDB, private residential premises, etc.)</strong></td>
<td>RRT is required&lt;br&gt;For sites where construction work has not resumed, even a very small workforce involved in site maintenance, site safety, vector control, instrumentation &amp; monitoring (IM), inspections, etc.</td>
</tr>
<tr>
<td><strong>(C) 6 Pass, Work Permit holders residing in dormitories (e.g., passported building sites, factory, contracted dorms, construction temporary quarters, temporary living quarters, etc.)</strong></td>
<td>RRT is required&lt;br&gt;For sites where construction work has not resumed, even a very small workforce involved in site maintenance, site safety, vector control, instrumentation &amp; monitoring (IM), inspections, etc.</td>
</tr>
</tbody>
</table>

^ Construction sites includes “Construction Projects” and “Supply Works” as listed under Table 1 of BCA’s advisory dated 25 May, and building works for leased properties and maintenance building works (MBW) within a Construction Project.

Table 2: Clarity on RRT Requirements [Added on 9 September]

The table below provides clarity on the various job roles that require or do not require to undergo RRT. Please note that builders/companies will still need to meet the COVID-Safe restart criteria and observe Safe Management Measures.

<table>
<thead>
<tr>
<th>S/N</th>
<th>Job role with examples</th>
<th>RRT Requirements</th>
<th>Additional Conditions to be met</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Developers / Consultants (if who are SCOPRE/EMP holders not stationed onsite or visitors to the construction site). For example: Management level reps of developers and consultants not stationed onsite, Housewives of residential landed properties, Foreign delegates</td>
<td>Not required to undergo RRT provided they meet all the additional conditions stated</td>
<td>No or minimal physical contact with on-site personnel&lt;br&gt;No use of on-site facilities, e.g. toilets&lt;br&gt;Duration of each visit is less than 2 hours&lt;br&gt;Visits to construction site only once a month or less frequent (may visit different sites but not more than one site per month)&lt;br&gt;To be accompanied by Safe Escorting Officers when on-site</td>
</tr>
<tr>
<td>2</td>
<td>Drivers (SCOPRE/EMP) non-construction account foreign workers that are not staying in dormitories and transporting non-construction material supplies. For example: Waste refuse collectors (including sanitary waste disposal personnel), 1st aid crew</td>
<td>Not required to undergo RRT provided they meet all the additional conditions stated</td>
<td>No physical contact arrangement with on-site personnel while the drivers are at the site. Manage such SBM and contactless delivery/collection&lt;br&gt;No usage of on-site facilities, e.g. toilets&lt;br&gt;Duration of each visit is less than 1 hour&lt;br&gt;To be accompanied by Safe Escorting Officers when on-site</td>
</tr>
<tr>
<td>3</td>
<td>Drivers (SCOPRE/EMP) non-construction account foreign workers who are not staying in dormitories and transporting construction material supplies, sanitary waste and foreign workers. Examples of construction material supplies are: Ready-mixed concretes, Steel reinforcements, Precast components&lt;br&gt;Inspection officers</td>
<td>RRT is required</td>
<td>N/A</td>
</tr>
<tr>
<td>4</td>
<td>Inspectors who are stationed on site or off-site. For example: Inspectors from government agencies, Assessors (e.g., QC, ISO) Resident Engineers (REs) / Resident Technical Officers (RTOs)&lt;br&gt;Safety officers</td>
<td>RRT is required</td>
<td>N/A</td>
</tr>
<tr>
<td>5</td>
<td>Field personnel. For example: Security personnel, Full time on-site workers, Full time on-site site managers, Site admin clerks, Maintenance crew etc.</td>
<td>RRT is required</td>
<td>N/A</td>
</tr>
</tbody>
</table>