

Our Reference: BCA/EMEG/GEN/2021/22

Electrical & Mechanical Engineering
Group

31 May 2021

Dear Sir/Mdm

REMINDER TO LIFT OWNERS ON SAFE MANAGEMENT MEASURES IN LIFTS AND LIFT LOBBIES

1. In view of the heightened alert and recent COVID-19 infection cases in the community, this circular reminds lift owners on the importance of safe management measures in lifts and lift lobbies.
2. On 21 August 2020, the Ministry of Health (MOH) announced that lifts were exempted from the 1-metre safe distancing requirement to reduce the risk of overcrowding in lift lobbies, while putting in place stringent safe management measures. Please refer to the press release (<https://www.moh.gov.sg/news-highlights/details/updates-on-border-and-community-measures>)
3. In lieu of the 1-metre safe distancing requirement in lifts, **lift owners are reminded to implement the following safe management measures:**
 - (a) Put up signage in prominent places to remind lift users of safe management measures when using lifts, including:
 - i. Avoid crowding at lift lobbies and in lifts, and any physical contact when standing in the lifts or lift lobbies.
 - ii. Refrain from talking, eating or drinking in lifts.
 - iii. Observe good hygiene at all times; and
 - iv. Wear a face mask at all times.
 - (b) Continue to carry out regular lift inspection and maintenance, in particular, ensure sufficient ventilation in lifts. If the lift ventilation fan is not functioning properly, lift owners should take steps to stop the operation of the lift to rectify the issue and ensure there is proper ventilation within the lift.
 - (c) Clean and disinfect lifts and lift lobbies frequently, especially high touch areas such as lift buttons and rails, according to NEA guidelines (<https://www.nea.gov.sg/our->

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services/public-cleanliness/environmental-cleaning-guidelines/cleaning-and-disinfection/advisories).

- (d) If the lift operation can be controlled to bypass floors, enable such a function to bypass floors as soon as the lift is full, so that the duration of lift travel is as short as possible.
- (e) Provide hand sanitisers at lift lobbies and/or in lifts.

3. For further information, you may contact us via our online feedback form: <https://www.bca.gov.sg/feedbackform/>

Yours faithfully



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