

BCA CONTRACTORS REGISTRATION SYSTEM (CRS)

FREQUENTLY ASKED QUESTIONS:

GENERAL

1. What is BCA Contractors Registration System (CRS)?

The CRS currently serves the construction and construction-related procurement needs of the public sector including government ministries and statutory boards. You only need to register if you wish to participate in construction tenders or carry out public sector construction projects as main or first-level sub-contractors (i.e. directly engaged by the main contractor).

From 1 June 2025, the CRS will be expanded to serve as a nation-wide registry of construction firms. Firms hiring construction S Pass and/or Work Permit holders will be required to register with CRS. Please refer to the circular issued on 7 June 2024 for more information via this link: www1.bca.gov.sg/docs/default-source/docs-corp-news-and-publications/circulars/circular-on-the-expansion-of-the-crs-to-a-nation-wide-registry.pdf.

2. My company is only involved in private sector projects, must I still register with CRS?

For now, you need not register with CRS. However, from 1 June 2025 onwards, all firms hiring foreign construction S Pass and/or Work Permit holders will need to register with CRS, regardless of whether they are taking on public or private sector projects.

3. Which workhead should my company register in?

CRS is divided into five major categories, namely:

- a) Construction (CW);*
- b) Construction-Related (CR);*
- c) Mechanical and Electrical (ME);*
- d) Trade Heads for sub-contractors (TR); and*
- e) Regulatory Workhead (RW).*

There are about 50 workheads. Your company should register in the workhead that best describes your company's specialisation. You can download the CRS Terms of Registration, Application Guidelines, Specific Registration Requirements, and application forms from this link: www1.bca.gov.sg/procurement/pre-tenderstage/contractors-registration-system-crs.

4. What are the requirements?

The main requirements are:

- a) Financial capability (valid audited accounts, paid-up capital, net worth, etc);
- b) Relevant technical personnel (full-time employed, recognised professional, technical qualification, valid licenses, etc);
- c) Management certifications (GGBS, ISO45001, bizSAFE etc); and
- d) Track record (valid projects with documentary proof, endorsed and assessed by clients).

You can find more details about the requirements at this link: www1.bca.gov.sg/procurement/pre-tenderstage/contractors-registration-system-crs.

5. Besides CRS, must my company also register with Builders Licensing Scheme (BLS)?

If your company carries out any building work, public or private, where plans are required to be approved by the Commissioner of Building Control, or where the works are in specialist areas with a high impact on public safety as prescribed in the Building Control Act, your company must also be licensed under the Builders Licensing Scheme (BLS) which falls under the purview of the Building Control Act.

If your company intends to register under the following CRS categories, you must obtain the corresponding BLS licences:

CRS Workhead and Grade	Corresponding Type of Builder Licence
CW01 (General Building) and CW02 (Civil Engineering) Grade A1 to B2	General Builder Class 1
CW01 (General Building) and CW02 (Civil Engineering) Grade C1 to C3	General Builder Class 1 or 2
CR08 (Piling Works) All grades	Specialist Builder (Piling Works)
CR10A (Automated Precast Concrete Production) Single grade	Specialist Builder (Pre-cast concrete works)
CR10B (Precast Concrete Production) All grades	
CR12 (Ground Support and Stabilisation Works) All grades	Specialist Builder (Ground Support and Stabilisation works)

CR15 (Site Investigation, Instrumentation and Monitoring Work)
Single grade

Specialist Builder (Instrumentation and Monitoring Work)

Note: Sole proprietors, partnerships or limited liability partnerships are eligible for General Builder Class 2 licence only.

You may refer to this link for more information on BLS: www1.bca.gov.sg/regulatory-info/building-control/builder-licensing.

6. What are tendering limits?

The tendering limits for each workhead and grade determine the maximum value of public sector construction tenders that firms registered under CRS are eligible to participate in. Tendering limits are valid for one year from 1 July to 30 June the following year. It may be adjusted from year to year depending on the prevailing tender prices. Details of the tendering limits can be obtained from this link:

www1.bca.gov.sg/procurement/pretender-stage/contractors-registration-system-crs/crs-tendering-limits.

APPLICATION

7. How do I apply for CRS?

You can apply online through eBACS from this link: www.bca.gov.sg/eBACS.

8. Why must my company have \$100,000 relevant track record in the last three years to register or renew at CRS entry grade (i.e. C3, L1 or single grade)?

BCA has to ensure that your company has the capability to execute public sector construction or construction-related projects.

9. My company wants to apply or upgrade to A1 grade in CW workhead for the first time. Will BCA interview all my technical personnel?

An interview may be conducted with each technical personnel to assess whether they are full-time employed by your company and stationed in Singapore.

10. Why does BCA require an auditor to certify that my foreign technical personnel has remained in Singapore for at least 183 days for A1/A2 grade application?

We need to make sure that all foreign technical personnel remain in Singapore for at least 183 days to ensure a level playing field for all contractors.

11. How can I check whether my company's technical personnel can be recognised as an Registrable Professional (RP) for the purpose of CRS registration?

Personnel holding qualifications from the following lists are recognised as RP by BCA:

- i) Professional Engineers Board (PEB) – [PEB Approved List of Universities](#)*
- ii) Board of Architects (BOA) – [BOA Approved List of Universities](#)*
- iii) BCA for Resident Engineers – [BCA Approved List of Universities](#)*

12. What is CCPP?

The BCA Certified Construction Productivity Professional (CCPP) Scheme accords recognition and grooms a pool of competent construction professionals who would lead the push for sustained productivity improvement within the construction industry.

A BCA CCPP is envisioned to be a competent professional who has the knowledge and skills to plan, coordinate and implement initiatives and measures to continually improve the productivity of construction projects.

Your company's RP/P/T can register as a BCA CCPP by completing and submitting to BCA an Application Form and fulfil the requirements listed below:

- a. Complete the Certificate Course in Construction Productivity Management (CCPM)*
- b. Submit a report for acceptance by BCA*
- c. Clear an interview by Certification Panel.*

For more details on the application for BCA CCPP, please refer to this link:

<https://www1.bca.gov.sg/buildsq/productivity/bca-certified-construction-productivity-professional-scheme/qualification-for-ccpp>.

Participants in the Specialist Diploma in Construction Productivity ("SDCP") course may also apply to become BCA CCPP through the course.

13. What Is SDCP?

The Specialist Diploma in Construction Productivity (“SDCP”) was introduced to include the latest emerging game-changing technologies and trends such as Building Information Modelling (BIM), Virtual Design & Construction, Pre-fabricated Bathroom Unit (PBU), Pre-fabricated and Prefinished Volumetric Construction (PPVC), and Cross Laminated Timber (CLT) to raise the bar for the construction industry in terms of attaining higher professional competency levels to achieve greater heights in construction productivity.

SDCP is a requirement for at least one of your company’s RP/P/T for A1-B1 grade. It will also be a requirement for at least one of your RP/P/T in L6 grade for CR and ME workheads (except CR14, ME07 and ME13) from 1 Jan 2017. SDCP will not be required if one of your RP/P/T has obtained CCPP.

To enroll for the SDCP course, you can visit this link: <https://www.bcaa.edu.sg>.

For enrolment and enquiries on the SDCP, please drop us a feedback via this link: <https://www.bca.gov.sg/feedbackform>.

14. What Is ACCP?

The ‘Advanced Certificate in Construction Productivity’ (“ACCP”) aims to equip the construction industry professionals with the latest construction productivity trends and technology in order to attain higher technical competencies and drive construction productivities in their respective companies.

ACCP is a requirement for at least one of your company’s RP/P/T for B2 grade. ACCP will not be required if one of your RP/P/T has obtained either the SDCP or CCPP.

To enroll for the ACCP course, you can visit this link: <https://www.bcaa.edu.sg>.

For enrolment and enquiries on the ACCP, please drop us a feedback via this link: <https://www.bca.gov.sg/feedbackform>.

15. What is BCCPE?

The Basic Concept in Construction Productivity and Enhancement (BCCPE) is a mandatory course for at least one of your company's directors (registered with ACRA) or RP/P/T if your company is registered under CW, CR, ME, with grades C1 to C3, L5 to L1, Single Grades and all grades for CR14, ME07 and ME13. The course will cover topics such as definition and measurement of productivity; improving construction productivity during planning, design and construction stage; site layout, deployment planning and site coordination; quality control and good management practices; and the use of Construction Productivity and Capability Fund to enhance productivity.

With cuts in MYE, your company must face the reality that the only way to move forward is to start embracing productivity in our industry.

BCCPE will not be required if one of your RP/P/T has either obtained CCPP, SDCP, ACCP or CCPM.

For BCCPE course enrolment, you can apply online via this link: www.bcaa.edu.sg. Last minute walk-in or replacement of applicant is strictly not allowed on the day of session.

For BCCPE enquiry and scheduled dates, please drop us a feedback via this link: <https://www.bca.gov.sg/feedbackform>.

16. Why are audited accounts required for certain workheads and grades?

Even though companies with annual turnovers of less than \$10 million are not required to prepare audited accounts, audited accounts are a mandatory requirement for companies to be registered above the entry grade (i.e. C3, L1, and Single Grade with the exception of CR10A) because companies registered in these grades may tender for and execute multiple higher value public sector projects concurrently.

17. What are the documents required for track record?

You have to fill up Section D for every track record submitted.

For completed CW, CR, and ME projects, the client must endorse on both pages of Section D1 to verify the project value and assess your performance respectively. It must be accompanied by Award Letter / Work Order / Purchase Order with the Scope and Breakdown of Works clearly shown, Substantial Completion Certificate (TOP or Statutory Completion are not acceptable as they do not reflect the actual date of substantial completion), and Final Invoice.

For ongoing CW, CR, and ME projects, Section D2 must be completed and signed off by the applicant. It must be accompanied by the Award Letter / Work Order / Purchase Order with the Scope and Breakdown of Works clearly shown.

For TR projects, you must complete Section D(TR) and get two main contractors' endorsement for two different projects. The main contractor must be registered with either BCA's CRS or BLS.

Section D can be downloaded from this link:

www1.bca.gov.sg/procurement/pre-tender-stage/contractors-registration-system-crs.

18. How do I check my application result?

Applications that contain all required information and duly completed documents will usually be processed within two weeks, except for applications for A1, A2, B1, L5, or L6 grades which may take longer. Applications which require overseas verification may also take a longer time to be processed. You will receive an outcome letter in your eBACS inbox once the application result is out. You may also check your registration status in the BCA directory.

19. Can I retrieve my company's previously submitted personnel and track record?

Yes, all the information can be retrieved and amended when you submit the renewal application online at this link: www.bca.gov.sg/eBACS.

20. How do I update my firm's personnel and company particulars?

You can download the forms to update your firm's personnel and company particulars from this link: www1.bca.gov.sg/procurement/pre-tender-stage/contractors-registration-system-crs.

In addition to the above, you can submit the latest audited accounts, valid management certifications (GGBS, ISO45001 & bizSAFE Level 3 etc), SDCP, ACCP, BCCPE and any relevant documents via this link: [bhttps://www.bca.gov.sg/feedbackform](https://www.bca.gov.sg/feedbackform).

21. My application has been rejected. Can I appeal for a refund?

The processing fee is non-refundable. By submitting an application, you are deemed to have read and accepted the CRS Terms of Registration, Application Guidelines, and Specific Registration Requirements.

OTHERS

22. What are the conditions under which my company can apply for transfer of workhead?

We will allow the transfer of workhead(s) if your company is going through a merger, acquisition, or structural re-organisation that results in a change of UEN. Applicants are to note that both the transferring and receiving company will be held liable for any ongoing government projects at the time of transfer. For more information, you can refer to the Application Guidelines at this link: <https://www1.bca.gov.sg/procurement/pre-tender-stage/contractors-registration-system-crs>.

You can apply for a transfer of workhead online at this link: www.bca.gov.sg/eBACS.

23. My company's registration period is still valid but we have been de-registered due to expired licence/insufficient technical personnel etc. We have no intention to reinstate this workhead but wish to re-register with another workhead. Is this possible?

Yes, we may allow that, subject to our assessment on the grounds of your request. You have to inform us so that we can arrange for your application to be submitted as a new application and be entitled to a fresh three-year registration period. You can send your request via this link: <https://www.bca.gov.sg/feedbackform>.

24. I have just completed a public sector construction project and am now undergoing Defects Liability Period. After this contract, I no longer intend to tender for or carry out any more public sector projects. Do I still need to renew with CRS?

For now, there is no need to renew your CRS registration if you no longer intend to tender for or carry out public sector projects. However, you will still need to fulfil all your current contractual obligations.

From 1 June 2025, all firms hiring foreign construction S Pass and Work Permit holders will need to be registered with CRS, regardless of whether they intend to tender for or carry out any public sector projects.

25. I am a BCA registered contractor. Can I make use of the BCA logo for my publicity materials?

BCA's logo cannot be reproduced or printed on materials such as company's name card, office stationery, promotional material, website, etc. However, if your company is registered with CRS, you may use the following text:

"BCA Registered Firm (for public sector works) – Workhead (Grade)". Notwithstanding this, BCA reserves the right, at its absolute discretion, to require your company to remove such text without giving any reason whatsoever, and will not be held liable for any loss or expense incurred by your company in removing the text.