

## **MOORING FACILITY – APPLICATION PROCEDURES**

### **MOORING FACILITY INTRODUCTION**

The Building and Construction Authority (hereinafter called “The Authority”) is the managing agent of Pulau Punggol Aggregate Terminal (PPAT). The Terminal provides Mooring Facilities (MF) to facilitate the break bulking of vessels and large barges for the aggregates to land at PPAT. The MFs available at PPAT are as listed below:

**Table A: MFs available at Terminals**

Mooring Facility No.	Buoy No. Involved	Maximum Allowable Size of Vessel	Maximum Draft (after allowing for underkeel clearance)	Maximum Total Displacement of Vessel (Tonne)
<b><u>PPAT</u></b>				
MF 1	Buoys B1A + B2A	<u>Bulk Carrier</u> 200m LOA	9.4m	60,000
MF 2	Buoys B3A + B4A	<u>Bulk Carrier</u> 200m LOA	9.3m	60,000
MF 3	Buoy B3	<u>Barge</u> 365ft – 420ft	2.7m	30,000
MF 4	Buoy B5A	<u>Barge</u> 365ft – 420ft	2.7m	30,000
MF 5	Buoys B8A + B9A	<u>Bulk Carrier</u> 200m LOA	8.9m	60,000

Note:

1. Draft and Displacement to follow MPA Pilotage Guidelines. Where there is a discrepancy, MPA Pilotage Guidelines shall prevail.

### **MOORING FACILITY APPLICATION PROCEDURES FOR MF 1, MF 2 AND MF 5**

1. Applicants may submit their application for the use of these MFs anytime but not more than 2 months before the vessel’s intended ETA. For example, application for vessel ETA of 14 March shall not be submitted earlier than 15 January. Only Lead Importers may submit the application.

2. The applicant is to fill up Part A and Part C of the Application Form and submit the duly completed form (in block letters) with company stamp, together with a copy of the signed fixture note for the vessel (if available), via email ([bca\\_aggterminal\\_mooring@bca.gov.sg](mailto:bca_aggterminal_mooring@bca.gov.sg)) requesting the reservation of MF with the necessary details as listed below:

- Importer Name –
  - Tug Boat Name –
  - Vessel Name –
  - Type(s) of Material –
  - Total Displacement Tonnage ( Max DWT 60,000 tonne) -
  - Total/Estimated Cargo Tonnage –
  - LOA Length X Breadth X Depth (Max Length 200m) –
  - Draft fully loaded –
  - Preferred ETA –
  - Quarry name –
  - S2 consignment – Yes / No
  - Joint shipment – Yes / No **(if yes, please list joint importer[s])**
- \*Note: 1 Application Form to be submitted for each vessel for each MF slot. Should more slots be required, the corresponding number of Application Forms shall be submitted.**

3. Applicants are to check the availability of the MF on the eLPS web page before submitting the application<sup>[1]</sup>.

Note [1]: Availability of the applied slot shall be subjected to the final confirmation from BCA Terminal Officer.

4. With the submission of the Application Form it is deemed that the Applicant has read and understood his responsibilities and agreed to be bound by the liabilities as a MF User as stated in the [Terms and Conditions of Use](#) for MF.
5. Allocation of the MFs slots shall be on a "first-come-first-serve" basis. BCA Terminal Officer will acknowledge the receipt of the application and inform the Applicant of the availability of the applied slot as well as the deadline to submit by hand the hard copy of the Application Form, copy of the signed vessel fixture note and cheque deposit to BCA HQ Office at 52 Jurong Gateway Road, #12-01, Singapore 608550. The cheque deposit shall be made payable to "Building and Construction Authority". Failure to submit by the deadline to BCA HQ Office, the slot will be released for reservation by others.
6. Once the application submission is verified to be in order, BCA Terminal Officer will complete and endorse Part D of the Application Form and send a confirmation of the reservation to the Applicant via email.
7. Lead Importer shall confirm the list of Joint Importers within 7 calendar days from the date of confirmation of the reservation. There shall be no addition to the list of joint importers after 7 calendar days. If Applicant does not inform BCA of the confirmed list of joint importers, the list submitted during the application shall be deemed final.
8. Applicants shall submit the Application for Vessel Permit and Vessel SOP to the Aggregate Terminals at least 3 working days before vessel ETA. For S2 shipments, the application for Vessel Permit and SOP shall be accompanied with the S2 Storage Permit.

#### Cancellation of confirmed MF slots

9. Applicants are to note that any cancellations of confirmed slot will result in the applicants, including joint importers, being placed in a lower priority and their subsequent applications will only be processed 3 working days after the submission of the Application Form as mentioned in para 2 above, for 3 months from the date of cancellation. Please refer to the worked examples below for further clarifications
10. Cancellation will also be subjected to the forfeiture of deposit as specified under the Terms and Conditions for use of Mooring Facilities.

## MOORING FACILITY APPLICATION PROCEDURES FOR MF 3 and MF 4

1. There is no fixed application period for booking of MF 3 and MF 4. The applicant is to fill up Part A, B and C of the Application Form and submit via the email ([bca\\_aggterminal\\_mooring@bca.gov.sg](mailto:bca_aggterminal_mooring@bca.gov.sg)) with the necessary details as listed below:

- Importer Name –
- Tug Boat Name –
- Vessel Name –
- Type(s) of Material –
- Total Displacement Tonnage –
- Total/Estimated Cargo Tonnage –
- LOA Length X Breadth X Depth –
- Draft fully loaded –
- Preferred ETA –
- Quarry name –
- S2 consignment – Yes / No
- Joint shipment – Yes / No (*if yes, please list joint importer[s]*)

***\*Note: 1 Application Form to be submitted for each vessel for each MF slot. Should more slots be required, the corresponding number of Application Forms shall be submitted.***

2. With the submission of the Application Form it is deemed that the applicant has read and understood his responsibilities and agreed to be bound by the liabilities as a MF User as stated in the [Terms and Conditions of Use](#) for MF.
3. Applicant shall note the each booking is only allocated 72 hours. Allocated time include berthing and un-berthing activities.
4. The Applicant shall be the Lead Importer for Joint Shipments. Allocation for use of MF 3 and MF 4 are based on “first-come-first-serve” basis. Interested Applicants shall check the MF Schedule with BCA Terminal Officer for the next available date before submitting the Application Form.
5. BCA Terminal Officer shall acknowledge the receipt of the Application Form and inform the applicant whether the intended date is available for booking.
6. The Application Form shall be submitted at least five (5) working days before the intended vessel arrival date. The booking is confirmed only after the acceptance of Application Form by BCA. Once the application submission is verified to be in order, BCA Terminal Officer will complete and endorse Part D of the Application Form and send a confirmation of the reservation to the Applicant via email.
7. Should the unloading requires the use of transshipment barges, Applicant shall note that transshipment can only be carried out at MF 3 (B3) and transshipment can only be carried out on one side of the lane. No transshipment activities shall be allowed at MF 4 (B5A).
8. The use of additional berthing lane required for the transshipment activities shall be subjected to additional charges payable to Berth Operator based on the following calculations:-  
  
Additional charges = \$0.25 per tonne
9. Applicants shall submit the Application for Vessel Permit and Vessel SOP to the Aggregate Terminals at least 3 working days before vessel ETA. For S2 shipments, the application for Vessel Permit and SOP shall be accompanied with the S2 Storage Permit.

## **Worked Example for Cancellation of Confirmed Slot**

### **Example 1 –**

Confirmed MF slot for 1 Jan 15 to 7 Jan 15 for Importer A (i.e. no joint shipment declared).

Importer A submit request 25 December 2014 to cancel the slot (i.e. less than 3 weeks' notice).

#### Consequences

1. No refund of deposit.
2. Importer A will be placed in 2<sup>nd</sup> priority and Importer A's subsequent applications for MF will be processed only after 3 days from the submission of the application for the next 3 months from the date of cancellation.

### **Example 2 –**

Confirmed MF slot for 1 Jan 15 to 7 Jan 15 for joint shipment for Importer A (Lead Importer), Importer B, Importer C, Importer D.

Lead Importer A submit request 25 December 2014 to cancel the slot (i.e. less than 3 weeks' notice).

#### Consequences

1. No refund of deposit.
2. Importers A, B, C and D will be placed in 2<sup>nd</sup> priority and Importer A, B, C and D's subsequent applications for MF will be processed only after 3 days from the submission of the application for the next 3 months from the date of cancellation.

### **Example 3 –**

Confirmed MF slot for 1 Jan 15 to 7 Jan 15 for joint shipment for Importer A (Lead Importer), Importer B, Importer C, Importer D.

Lead Importer A submit request 25 December 2014 to cancel the slot (i.e. less than 3 weeks' notice) and change the joint importer composition to Importer C as Lead Importer and Importer D as joint importer. Lead Importer C subsequently cancels the slot on 30 Dec 2014.

#### Consequences

1. No refund of deposit.
2. Importers A, B, C and D will be placed in 2<sup>nd</sup> priority and Importer A, B, C and D's subsequent applications for MF will be processed only after 3 days from the submission of the application for the next 3 months from the date of cancellation.

### **Example 4 –**

Confirmed MF slot for 1 Jan 15 to 7 Jan 15 for joint shipment for Importer A (Lead Importer), Importer B, Importer C, Importer D.

Lead Importer A submit request 25 December 2014 to cancel the slot (i.e. less than 3 weeks' notice) and informs that Importer C will take over as Lead Importer and Importer D as joint shipper. Vessel still arrives on schedule.

#### Consequences

1. No refund of deposit to Importer A.