

**COMPLETION OF RELOCATION OF AMUSEMENT RIDE  
[Section 34 of the Amusement Rides Safety Act (Chapter 6A)]**

Commissioner of Amusement Rides Safety  
Building & Construction Authority  
52 Jurong Gateway Road, #11-01  
Singapore 608550  
Website: <http://www.bca.gov.sg/>

**INSTRUCTIONS**

- (1) One copy of this form is to be submitted.
- (2) If an item is not applicable it is to be indicated as "N/A".
- (3) \* Delete accordingly.
- (4) Please tick (✓) in the appropriate boxes.

**SECTION A (To be completed by holder of operating permit)**

- (1) I/We confirm that I/we have appointed the following \*qualified person / ride manager / qualified person and ride manager to be responsible for the supervision of relocation works, and inspection and certification upon completion of the relocation of the amusement ride(s) herein described:

	Qualified Person	Ride Manager
Name		
NRIC / passport number		
PE Reg. No. (for qualified person, where applicable)		

- (2) I/We confirm that for all major amusement rides relocated,

Certificate of Compliance for each ride has been obtained from the Commissioner of Civil Defence in accordance with section 36 of the Act for the fire rescue management system of the amusement ride.  
(Please list SCDF reference no. for the major amusement rides in paragraph 3)

- (3) I/We hereby submit the Certificate of Relocation (Section B) for the following amusement ride(s), relocated for the following event:

Name of event (if any)		Number of amusement ride(s) relocated for the same event		
Date and time of start of event		Date and time of end of event		
Address where amusement ride(s) are relocated to				
Postal code: _____				
S/N	Amusement Ride No.	Name of amusement ride	Date and time of completion of inspection	SCDF Ref. No. (for major amusement ride)

Details of *Company / Individual: Name, Address and UEN of Company (where applicable)	Name, Designation & Signature of Holder of Operating Permit#
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Office No.:	Email:	NRIC No./	Date:
Mobile No.:		Passport No.:	
Fax No.:			

**# If holder of operating permit is a corporate body, a company's resolution stating the name and designation and authorising the signatory to sign on behalf of the company as holder of operating permit is to be submitted with this form.**

**SECTION B (To be completed by qualified person / ride manager appointed in Section A paragraph 1)**

**Certificate of Relocation**

- (1) I confirm that I have been appointed as the \*qualified person / ride manager responsible for the supervision of the relocation works and inspection of the amusement ride(s) herein described upon completion of the relocation works.
- (2) I hereby declare that the particulars required for this certificate and as stated in this certificate are correct.
- (3) I confirm that I have supervised the relocation works and inspected the amusement ride(s) listed in paragraph 4 upon completion of the relocation works, and certify that, in my opinion, –
  - (i) the relocation works have been properly carried out in accordance with –
    - (a) where applicable, the design and specifications and the proposed installation method and programme, as authorised by the installation permit that has been issued in respect of the amusement ride(s);
    - (b) the prescribed requirements; and
    - (c) any condition imposed or direction given by the Commissioner in respect of the relocation works; and
  - (ii) the amusement ride(s), as relocated –
    - (a) conforms to the prescribed requirements; and
    - (b) is in a safe working condition and fit for operation.
- (4) List of relocated amusement ride(s) supervised, inspected and certified:

S/N	Amusement Ride No.	Name of amusement ride	Date and time of completion of inspection

Company, UEN and Address of Qualified Person	Name, Signature and Rubber Stamp of * <u>Qualified Person / Ride Manager</u>
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Office No.:	Email:	* <u>PE Reg. / NRIC / Passport</u> No.:	Date:
Mobile No.:			
Fax No.:			

## **EXPLANATORY NOTES**

- (1) Supervision of the relocation works, and inspection and certification of the amusement ride upon completion of the relocation are to be carried out by:
  - (i) a qualified person for a major amusement ride; or
  - (ii) a ride manager for any other amusement ride.
- (2) Section A of this form is to be filled up by the holder of operating permit.
- (3) Section B of this form, the Certificate of Relocation, is to be filled up and issued by the qualified person and/or ride manager responsible for carrying out the duties under explanatory note (1). There may be more than one copy of Section B submitted, depending on the number of rides and whether there are one or more qualified persons, or one or more ride managers appointed for the relocation.
- (4) The holder of the operating permit is responsible to submit both Section A and Section B to the Commissioner. This form, together with the Certificate of Relocation (Section B), shall be submitted before operation at the new relocated site commences.
- (5) Submission is to be done via one of the following means:
  - (i) Email a scanned copy of the form to [BCA\\_AMUSEMENT\\_RIDES@bca.gov.sg](mailto:BCA_AMUSEMENT_RIDES@bca.gov.sg);
  - (ii) Fax to (65) 6334 4031, followed by a confirmation phone call to (65) 6334 2527 or confirmation email to [BCA\\_AMUSEMENT\\_RIDES@bca.gov.sg](mailto:BCA_AMUSEMENT_RIDES@bca.gov.sg); or
  - (iii) Hardcopy submission by hand.
- (6) For a major amusement ride, the holder of operating permit is required to apply for and obtain from the Commissioner of Civil Defence, in accordance with section 36 of the Act, a certificate of compliance in respect of the fire and rescue management system of the amusement ride at the new location. This certificate of compliance is required prior to submission of this form and the Certificate of Relocation to the Commissioner.
- (7) There are no fees associated with this submission.
- (8) The following related guideline is available on the BCA website:
  - (i) Permit Application Guide for Amusement Rides in Singapore