

This form may take you 10 minutes to complete.

Form BCA-Non-Singpass User

**APPOINTMENT OF SITE SUPERVISOR(S) FOR PERMIT TO CARRY OUT STRUCTURAL WORKS  
(FOR NON-SINGPASS USER)  
[Section 6 of The Building Control Act]**

Commissioner of Building Control  
Building and Construction Authority  
52 Jurong Gateway Road #11-01  
Singapore 608550

We hereby apply for a permit to commence the following works and undertake to comply with The Building Control Act and its Building Regulations

**A. PROJECT DETAILS**

Project Ref. No.: \_\_\_\_\_  
Project Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
TS / MK: \_\_\_\_\_ Lot / Plot: \_\_\_\_\_  
House No.: \_\_\_\_\_ Road: \_\_\_\_\_

**B. DECLARATION BY THE QUALIFIED PERSON FOR SUPERVISION OF STRUCTURAL WORKS**

I confirm that

- (i) I have been appointed as the Qualified Person for supervision of structural works under Section 8(1)(b) or 11(1)(d)(ii) of the Building Control Act in respect of the works described above by \_\_\_\_\_
- (ii) I am not a partner, officer or employee of the builder or any associate of the builder (*only applicable to project that requires an Accredited Checker*).
- (iii) I have appointed \_\_\_\_\_ (state total no.) of Resident Engineer(s) and \_\_\_\_\_ (state total no.) of Resident Technical Officer(s) to undertake:
  - ☐ Immediate supervision of critical structural works as required in Section 7(1)(c) of the Building Control Act
  - ☐ Full-time supervision of structural works as required in Section 7(1)(b) of the Building Control Act

Phase deployment (select one only)

- ☐ All phases
- ☐ Piling/foundation work
- ☐ Structural works (except for piling/foundation work)
- ☐ After 80% completion of structural works
- ☐ Ancillary and external works (e.g. external cladding, safety barrier, covered walkways and detached single storey buildings)
- ☐ To be confirmed, please explain: \_\_\_\_\_

\_\_\_\_\_  
Address of Qualified Person

Tel no.: \_\_\_\_\_ H/P no. : \_\_\_\_\_

\_\_\_\_\_  
Stamp & Signature of Qualified Person (Supervision)

Date: \_\_\_\_\_

**C. DECLARATION BY SITE SUPERVISORS(S) OF STRUCTURAL WORKS**

I/We declare that

- ☒ The information contained in the forms, documents, drawings and plans which are submitted for this application are true and correct in all material particulars.

I/We confirm that

- ☐ I am the appointed site supervisor under Section 10 of the Building Control Act by the Qualified Person for supervision of structural works as stated in the submission.
- ☐ under Section 10 of the Building Control Act supervision of geotechnical aspect of Geotechnical Building Works;
  - ☐ Under Section 10(1) of the Building Control Act to supervise the large building works on a full-time basis; OR
  - ☐ Under Section 10(2) of the Building Control Act to carry out immediate supervision to the critical structural elements of small-scale building works
- ☐ I am not a partner, officer or employee of the builder or developer or any associate of the builder or developer. (Only applicable to project that requires an Accredited Checker)

1) Name &amp; Address of Site Supervisor:

Tick either 1 of the following:

- ☐ I am not supervising any other projects on a full-time basis (i.e. not supervising any project involving large building works)
- ☐ I am supervising the projects which do not require full-time supervision as stated in the submission.

Signature of Site Supervisor

\*Resident Technical Officer / Resident Engineer

NRIC no. / Passport no. : \_\_\_\_\_

H/P no.: \_\_\_\_\_

2) Name &amp; Address of Site Supervisor:

Tick either 1 of the following:

- ☐ I am not supervising any other projects on a full-time basis (i.e. not supervising any project involving large building works)
- ☐ I am supervising the projects which do not require full-time supervision as stated in the submission.

Signature of Site Supervisor

\*Resident Technical Officer / Resident Engineer

NRIC no. / Passport no. : \_\_\_\_\_

H/P no.: \_\_\_\_\_

3) Name &amp; Address of Site Supervisor:

Tick either 1 of the following:

- ☐ I am not supervising any other projects on a full-time basis (i.e. not supervising any project involving large building works)
- ☐ I am supervising the projects which do not require full-time supervision as stated in the submission.

Signature of Site Supervisor

\*Resident Technical Officer / Resident Engineer

NRIC no. / Passport no. : \_\_\_\_\_

H/P no.: \_\_\_\_\_

4) Name &amp; Address of Site Supervisor:

Tick either 1 of the following:

- ☐ I am not supervising any other projects on a full-time basis (i.e. not supervising any project involving large building works)
- ☐ I am supervising the projects which do not require full-time supervision as stated in the submission.

Signature of Site Supervisor

\*Resident Technical Officer / Resident Engineer

NRIC no. / Passport no. : \_\_\_\_\_

H/P no.: \_\_\_\_\_

\* Delete accordingly