## Part 1 Submission of PFI e-Forms and reports

Step 1: Login to CORENET2 online submission platform (https://www.corenet2-ess.gov.sg/document/#/home)

A Singapore Government Agency Website		
CORENET2 WELCOME,	Last Login: 27/04/2023	10:23 Degout
Dashiboard Projects Submissions Correspondence More	Search Q Ad	ranced search
Last 4 Weeks Transaction		
Correspondence (CA) 0 Collect Package Files 0		
Action Required 0 Processed 0		
Sort By: Send	ate  Verwest  Search	٩
No records to display		
	> > 1 0 of 0 p	ages (0 items)
Favorites 0	Your Submission History for the last 4 Weeks	
Favorites 0	Your Submission History for the last 4 Weeks	
Favorites 0		
Favorites 0	1.100	
Favorites 0	1.00	
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Favorites 0	1.100 1.000 0.000 0.000 0.000 0.7	

Step 2: Choose the online submission module.

A Singapore Government Agency Website		
CORENET2 WELCOME,		Last Login: 27/04/2023   10:23
Dashboard Projects Submissions Cor	respondence More	Search Q Advanced search
Home / Submissions Submissions		
ESPRO Submission Online Submission		
From Date: 2022-04-28	To Date: 2023-04-27	(E52 Q)
Online Submission		Sort By: Submission Date
No records to display		
		0 of 0 pages (0 items)
CORENET 2.0		
Other Links Reach (3		Contact Info Feedback [8 FAQ
port Vulnerability & Privacy Statement Terms of Use		© 2023 Government of Singapore

Guidelines on PFI submission and correspondence via CORENET 2 online submission

Step 3: Find out the correct application type.

A Singapore Government Agency Website					Last Login: 23/05/2023   09:49
Dashboard Projects Submissions	Correspondence More			Search	Q Advanced search
Home / More / Online Submissions Submit Online Submissions					
1 Select Application			Search for Application		٥
2 Upload Document	ALL (27)	AC-ACO-SAC Applications			•
3 Submit	BCA(16)	Appointment of SE under S28			•
	лтс(т)	O BCA-GMEB-Periodic Energy Audit of Bldg Cooling Sys			•
		O Constructability Score Submission			•
		O Loc or Full Stru Inv Cert_Defects of Non-Stru Sig			*
		O Loc or Full Stru Inv Cert_Defects of Stru Sig			*
		O Permit to erect temporary building works			
		PFI01-Appointment of CP Form			*
		File Name	File Size	File Tag	Effective Date
		BCA_BR_PFI01XFD	0.24 mb	Main Form	N/A
		O PFI02-Facade inspection certification			•
		File Name	File Size	File Tag	Effective Date
		BCA_BR,PFI02.XFD	0.36 mb	Main Form	N/A
		O PFI03-Full facade investigation certification			•
		File Name	File Size	File Tag	Effective Date
		BCA_BR_PFI03.XFD	0.14 mb	Main Form	2/09/2022
			K ( ) 2 3 > H		1 of 3 pages (27 items)
0					
					Proceed

<u>Step 4: Upload the PFI e-Form\*, supporting documents (i.e. cover letter for drone service provider's name and UEN number) and reports and proceed to make the submission.</u>

A Singapore Government Agency Webs	he de la constance de la const
CORENET2 WELCOME,	Last Login: 27/04/2023   10:23
Dashboard Projects	Submissions Correspondence More
Home / More / Online Submissions Submit Online Submissions	
1 Select Application	You are applying to PFI01-Appointment of CP Form
2 Upload Document	Drag Files to Upload
3 Submit	Browse
	BCA_BR_PFN01.XFD Main Form
	2025-03 Pre-opisadet surrentily
0	Proceed

\*Taking Appointment of CP as example

## Part 2 Online Correspondence to existing PFI Submission

Dashboard Projects Submissions	Correspondence More		Search Q Advanced s
Others	Software Downloads and User Guides	Online Submission	Online Correspondence
Request to Change Project Member	to Change Project Member Request to Take Over/ Reappoint Project Coordinator		Agency Response Time
Vault	View Pending Change Member Request		
Submit Submit To* :			
Application T	Type: Correspondence to Agency		
Submit By:			
Submit Date:	2023-05-19		

Step 1: Click the More option and then click the Online Correspondence

## Step 2: Type in the Submission Reference Number (ESXXXXXXXXXXX) and Click the "Next" button.

A Singapore Government Agency Website				
CORENET2 WELCOME,				Last Login: 19/05/2023   16:48
Dashboard Projects	Submissions Correspondence More		Search	Q Advanced search
Home / More / Online Correspondence				
Submit Online Correspondence				
Correspondence Details	Submission Details			
2 Upload Document	Reference Submission No.* :	ES20230519-88888	0	
3 Submit				
	Submit To* :			
	Application Type:	Correspondence to Agency		
	Submit By:			
	Submit Date:	2023-05-19		
•				
$\bigcirc$				Next >

Step 3: Upload the documents and proceed to make the submission.

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Dashboard	Projects	Submissions	Correspondence	More					
	line Correspondence								
ubmit Online	Correspondence								
~		Upload List							
) Correspond	lence Details								
2) Upload Doc									
					Drag Files to	Upload			
<ol> <li>Submit</li> </ol>									
					Brows				
		No uploaded	files						

CORENET 2.0	
Other Links Reach C <sup>a</sup>	Contact Info Feedback (2* FAQ
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