

APPOINTMENT OF STRUCTURAL ENGINEER					
The Building Control (Periodic Inspection of Buildings and Building Facades) Regulations 2021 [Regulation 5]					
Commissioner of Building Control Building and Construction Authority 52 Jurong Gateway Road #11-01 Singapore 608550	<p style="text-align: center;"><u>INSTRUCTION</u></p> <ul style="list-style-type: none"> • Please use black ink to complete the form (estimated time required is 10 minutes). • Where the Structural Engineer has been jointly appointed by multiple owners of the Building, each owner is required submit an individual Notice of Appointment. <p>Notice of Appointment is to be signed by both the Owner and Structural Engineer and submitted digitally by the Structural Engineer to the Commissioner of Building Control through the CORENET system. <i>*Delete where not applicable</i></p>				
1	<p>Particulars of the Building to be Inspected</p> <p>Notice Reference No: _____</p> <p>Building Address : _____</p> <p>*BP/ST No : _____</p> <p>*Lot/Plot : _____ *TS/ MK : _____</p> <p>*Name of Building (if applicable): _____</p>				
2	<p>Declaration of Appointment by *Building Owner / Management Corporation</p> <p>I, (Mr./Mrs./Ms./Dr.) _____,</p> <p>a) have appointed Er. _____ PE Registration No: _____ as the Structural Engineer to carry out the *visual inspection / full structural investigation of the above building; and</p> <p>b) will cause a copy of the *visual inspection / full structural investigation report to be submitted to the Commissioner of Building Control within the period specified in the notice for the structural inspection of the above building as required under Section 28 of The Building Control Act 1989.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> Name & Signature of *Building Owner/ Management Corporation </td> <td style="width: 50%; padding: 5px;"> Address of * Building Owner/ Management Corporation (To indicate MCST Plan No.) </td> </tr> <tr> <td style="padding: 5px;"> Date : </td> <td style="padding: 5px;"> Telephone (compulsory): Handphone (compulsory): Email address (compulsory): </td> </tr> </table>	Name & Signature of *Building Owner/ Management Corporation	Address of * Building Owner/ Management Corporation (To indicate MCST Plan No.)	Date :	Telephone (compulsory): Handphone (compulsory): Email address (compulsory):
Name & Signature of *Building Owner/ Management Corporation	Address of * Building Owner/ Management Corporation (To indicate MCST Plan No.)				
Date :	Telephone (compulsory): Handphone (compulsory): Email address (compulsory):				
3	<p>Confirmation of Appointment by Structural Engineer</p> <p>I, Er. _____, hereby :</p> <p>a) confirm that I have been appointed by the above *owner / management corporation to carry out a *visual inspection / full structural investigation of the above building;</p> <p>b) confirm that I will submit the *visual inspection / full structural investigation report to the Commissioner of Building Control within the period specified in the notice for the structural inspection of the above building; and</p> <p>c) declare that I have no professional or financial interest in the above building as required under Section 29 of The Building Control Act 1989.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> Stamp & Signature of Structural Engineer </td> <td style="width: 50%; padding: 5px;"> Name & Address of Professional Firm </td> </tr> <tr> <td style="padding: 5px;"> Date : </td> <td style="padding: 5px;"> Telephone (compulsory): Handphone (compulsory): Email address (compulsory): </td> </tr> </table>	Stamp & Signature of Structural Engineer	Name & Address of Professional Firm	Date :	Telephone (compulsory): Handphone (compulsory): Email address (compulsory):
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