

BUILDING CONTROL ACT 1989

**CERTIFICATE OF COMPLETION OF REPLACEMENT OR REINSTATEMENT OF SAFETY BARRIER(S)
INTEGRATED WITH WINDOW(S)**

[Regulation 41E(1A) of the Building Control Regulations 2003]

Commissioner of Building Control
Building and Construction Authority
52 Jurong Gateway Road #11-01
Singapore 608550

Submission of information page for all types of property via Corppass



(<https://go.gov.sg/stdsafetybarriers>)

INSTRUCTIONS:

- (1) Please read the Explanatory Notes before completing this form.
- (2) *Tick the appropriate box & delete where not applicable.
- (3) For replacement or reinstatement works at HDB flats, the unit owner must engage an approved window contractor registered with BCA and listed with HDB.
- (4) Owners are advised to keep a copy of the certificate for their own record purposes.

This certificate relates to the *replacement / reinstatement (*delete where inapplicable*) of safety barrier(s) integrated with window(s) at: (*please tick accordingly*)

☐ **HDB residential flat**

☐ **Private residential flat**

Block / House No. _____ **Street name** _____

Unit no. # _____ - _____

Postal code (_____)

I have engaged an *Approved Window Contractor / Licensed Builder (*delete where inapplicable*) for the *replacement / reinstatement (*delete where inapplicable*) of:

☐ all the safety barrier(s) in the flat described above; or

☐ the safety barrier(s) in the following area(s) in the flat described above:

☐ Living room

☐ Master bedroom

☐ Common bedroom

☐ Others: Pls specify - _____

(*Tick where applicable*)

I hereby authorize the abovenamed Approved Window Contractor / Licensed Builder to submit this Certificate of Completion of Replacement or Reinstatement of Safety Barrier(s) Integrated with Window(s) Form to the Commissioner of Building Control on my behalf.

I submit all information and data in the **Certificate of Completion of Replacement or Reinstatement of Safety Barrier(s) Integrated with Window(s)** form to the **Commissioner of Building Control**, and I consent for the **Commissioner of Building Control** to disclose any or all such information and data to the Building and Construction Authority, and all other public sector agencies and authorities in Singapore, who may use such information and data for: (a) exercising their powers; (b) discharging their functions; and/or (c) developing and/or promoting the built environment in Singapore and persons in the built environment sector.

Name & Signature of Owner

Owner's NRIC/FIN* No.:

Owner's Contact No.:

Date

To be completed by Approved Window Contractor / Licensed Builder and Trained Window Installer		
Name & address of *Approved Window Contractor / Licensed Builder (delete where inapplicable):	UEN No.:	
	HDB Directory Reference No.*: (for replacement works at HDB flat)	
	Contact No.:	
	Email:	
Name of Trained Window Installer :	Certificate No.:	
	Contact No.:	
	Signature of Trained Window Installer	
Details of replacement or reinstatement of safety barrier(s) integrated with window(s)		
Date of completion of *replacement / reinstatement (delete where inapplicable):		
Design of safety barrier(s) integrated with window(s) used for *replacement / reinstatement (delete where inapplicable):	<input type="checkbox"/> Standardised Design* Please indicate the design number set out in Annex C of the Approved Document : <hr/> <i>*Note: refers to the acceptable solution specified in the Approved Document as a standardised design.</i>	<input type="checkbox"/> Original Design* <i>*Note: only applicable to the replacement or reinstatement of safety barrier(s) integrated with window(s) using the same material, design and fixing details. The safety barrier(s) integrated with window(s) must not be constructed of non-laminated glass.</i>
Number of safety barrier(s) integrated with window(s) *replaced / reinstated (delete where inapplicable):		
Location of each safety barrier integrated with a window *replaced / reinstated (delete where inapplicable):		

Certification by Approved Window Contractor / Licensed Builder (tick where applicable)

☐

Standardised Design

I am a duly authorised representative of the Approved Window Contractor / Licensed Builder. I hereby certify that the Approved Window Contractor / Licensed Builder has carried out the replacement or reinstatement of the safety barrier(s) integrated with window(s) in the flat as described above, in **compliance with the specifications, design, material and method of construction** as set out in the Standardised Design in **Annex C** of the **Approved Document**, and the other requirements in the Building Control Act and Regulations.

☐

Original Design

I am a duly authorised representative of the Approved Window Contractor / Licensed Builder. I hereby certify that the Approved Window Contractor / Licensed Builder has carried out the replacement or reinstatement of the safety barrier(s) integrated with window(s) in the flat as described above, using the same material, design and fixing details as the material, design and fixing details of the safety barrier(s) that were originally installed in the flat.

*Note: If the replacement or reinstatement of the safety barrier(s) integrated with window(s) is carried out along with the installation (as defined in Regulation 41A of the Building Control Regulations) ("**installation**" or "**installed**") of the window panel(s) above the safety barrier(s) integrated with window(s), a copy of Form A (for private residential), Form B1 (for HDB residential) and Form D (modification of window works for private and HDB residential) must be submitted together with this certificate.*

Note: If the replacement or reinstatement of the safety barrier(s) integrated with window(s) involves the use of the 'Standardised Design' for one set of safety barrier(s) integrated with window(s) and the 'Original Design' for another set of safety barrier(s) integrated with window(s), please submit two separate certificates – i.e. one for the 'Standardised Design' and another for the 'Original Design'.

I submit all information and data in the **Certificate of Completion of Replacement or Reinstatement of Safety Barrier(s) Integrated with Window(s)** form to the **Commissioner of Building Control**, and I consent for the **Commissioner of Building Control** to disclose any or all such information and data to the Building and Construction Authority, and all other public sector agencies and authorities in Singapore, who may use such information and data for: (a) exercising their powers; (b) discharging their functions; and/or (c) developing and/or promoting the built environment in Singapore and persons in the built environment sector.

Name & Signature of the Representative of
***Approved Window Contractor /Licensed**
Builder (delete where inapplicable)

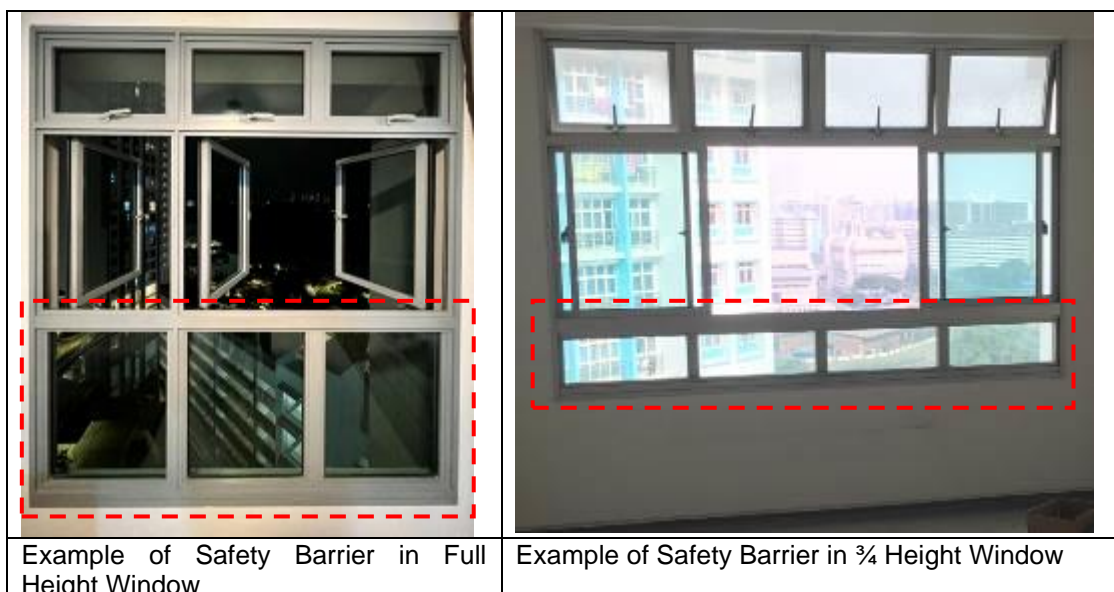
Designation:

Date

Company stamp:

Explanatory Notes:

- a) Generally, safety barrier(s) integrated with window(s) are only present in $\frac{3}{4}$ or full height windows (see photos below), and refers to the bottom fixed window panel(s) of the $\frac{3}{4}$ or full height windows. They are distinct from the aluminium alloy window panel(s) above the safety barrier(s) integrated with window(s).



- b) Under the Building Control Regulations 2003, any person who desires to replace or reinstate safety barrier(s) integrated with window(s) either:
- for or in connection with the replacement or reinstatement of a railing, balustrade or similar barrier constructed of any material other than non-laminated glass, using the same material, design and fixing details; or
 - in a residential building in accordance with the standardised design,
- shall engage an Approved Window Contractor / Licensed Builder to carry out the works.
- c) The Approved Window Contractor / Licensed Builder is required to submit this Certificate of Completion to the Authority within 14 days from the date of replacement or reinstate of safety barrier(s) completed.
- d) An Approved Window Contractor is a company or firm registered with the BCA Contractors Registry under the regulatory workhead RW01.
- e) A Licensed Builder is a company or firm registered with the BCA Contractors Registry under the general builder workhead GB1 or GB2.
- f) A Trained Window Installer is an individual certified by BCA to carry out window works / replacement or reinstatement of the safety barrier(s) integrated with window(s). All windows must be installed / safety barrier(s) integrated with window(s) replaced or reinstated by a Trained Window Installer.
- g) The Trained Window Installer must not install / replace or reinstate, supervise or guide the installation of windows / replacement or reinstatement of safety barrier(s) integrated with window(s) unless he is a director, partner, sole proprietor or an employee of an Approved Window Contractor or a Licensed Builder.
- h) For installation of the aluminium alloy window panel(s) above the safety barrier(s) integrated with window(s), such window panel(s) must be designed and constructed in accordance with SS 212 – Specification for Aluminium Alloy Windows. For such installation, a copy of Form A (for private residential), Form B1 (for HDB residential) and Form D (modification of window works for private and HDB residential) must be submitted together with this certificate.
- i) If the replacement or reinstatement of the safety barrier(s) integrated with window(s) involves the use of the 'Standardised Design' for one set of safety barrier(s) integrated with window(s) and the 'Original Design' for another set of safety barrier(s) integrated with window(s), please submit two separate certificates – i.e. one for the 'Standardised Design' and another for the 'Original Design'.
- j) Where glass is used as a part or whole of a safety barrier(s) integrated with window(s), laminated glass must be used. It must comply with SS 341: Specification for Safety Glazing Materials for Use in Buildings.