

REQUEST FOR PERMISSION FOR USE OF BCA UD MARK LOGO (ON-GOING PROJECT)

(Please sent by Mail only together with draft promotional or advertising material(s))

From (entity requesting for permission) :-

Name of Entity Requesting for Permission: _____

Fax No: _____ Tel No.: _____ (office) _____ (mobile)

Email Address: _____

Address and Name of UD Mark Certified Building in respect of which BCA UD Mark Logo is sought to be used:

**To:- Building and Construction Authority
52 Jurong Gateway Road, #10-00, Singapore 608550
Attn:- Ms Justina Neo, Universal Design Department**

REQUEST FOR PERMISSION

1. We wish to request for your permission to reproduce the BCA UD Mark logo on the promotional materials and / or advertisements referred to below. Enclosed herewith the drafts of the promotional or advertising material(s) bearing the BCA UD Mark logo.
2. Type of promotional materials and / or advertisements on which BCA UD Mark logo is to be reproduced: (Please circle)
Marketing Brochures / Newspaper Advertisements / Others: _____

3. We have read and understood, and agree to, the *Terms and Conditions for Use of BCA UD Mark Logo*. In the event that permission is granted, we will submit to you a specimen copy of the final version of the material or advertisement that will be published or printed.

Name / Designation
Encs.

Signature / Date

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FOR OFFICIAL USE (BY BCA ONLY)

VIA EMAIL ONLY

DECISION ON WHETHER TO GRANT PERMISSION FOR USE OF BCA UD MARK LOGO (ON-GOING PROJECT)

Based on the details and drafts provided, we **grant / do not grant**# to you permission to use the BCA UD Mark logo.

Our comments (if any) regarding your request are as follows:

Approving Officer / Date

Approving Director / Date