

REQUEST FOR PERMISSION FOR USE OF BCA UD MARK LOGO (COMPLETED PROJECT)

(Please sent by Mail only together with draft promotional or advertising material(s))

From (entity requesting for permission) :-

Name of Entity Requesting for Permission: _____

Fax No: _____ Tel No.: _____ (office) _____ (mobile)

Email Address: _____

Address and Name of UD Mark Certified Building in respect of which BCA UD Mark Logo is sought to be used:

**To:- Building and Construction Authority
52 Jurong Gateway Road, #10-00, Singapore 608550
Attn:- Ms Justina Neo, Universal Design Department**

REQUEST FOR PERMISSION

1. We wish to request for your permission to reproduce the BCA UD Mark logo on the promotional materials and / or advertisements referred to below. Enclosed herewith the drafts of the promotional or advertising material(s) bearing the BCA UD Mark logo.
2. Type of promotional materials and / or advertisements on which BCA UD Mark logo is to be reproduced: (Please circle)
Marketing Brochures / Newspaper Advertisements / Others: _____

3. We have read and understood, and agree to, the *Terms and Conditions for Use of BCA UD Mark Logo*. In the event that you grant permission is granted, we will submit to you a specimen copy of the final version of the material or advertisement that will be published or printed.

Name / Designation
Encs.

Signature / Date

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FOR OFFICIAL USE (BY BCA ONLY)

VIA EMAIL ONLY

DECISION ON WHETHER TO GRANT PERMISSION FOR USE OF BCA UD MARK LOGO (COMPLETED PROJECT)

Based on the details and drafts provided, we **grant / do not grant**# to you permission to use the BCA UD Mark logo.

Our comments (if any) regarding your request are as follows:

Approving Officer / Date

Approving Director / Date